

# Safeguarding at Warden Hill Infant School

Staff and Governors at Warden Hill Infant School are aware that many children are the victims of different kinds of abuse and that they can be subjected to social factors that have an adverse impact upon their lives, including domestic violence, substance misuse, bullying, mental health and radicalisation. We also acknowledge that safeguarding incidents could happen anywhere and staff are alert to possible concerns arising.


Through our curriculum we teach children to stay safe and happy. We encourage the understanding that any problem or worry that they may have is legitimate, and to share their worries, big or small with their trusted adult, at home, school or with ChildLine.

## Key Contacts

- Designated Safeguarding Lead – Mrs S Dorban (Head Teacher)
- Additional Child Protection Leads – Mrs M Nelis (Deputy Head), Mrs E Willis (Early Years), Mrs J Brennan (Family Worker)
- Safeguarding Governor – Ms H Barnett
- Chair of Governors – Mrs C Pound

## Safeguarding Overview

### Safeguarding at Warden Hill Infant School



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| <p><b>Safeguarding Policy</b></p> <ul style="list-style-type: none"> <li>• Mrs Dorban Lead designated person for Safeguarding</li> <li>• Named Governor for Child Protection</li> <li>• All staff have annual training for Safeguarding.</li> <li>• Clear procedures are in place to ensure that any suspicions about neglect or abuse are reported to the relevant agencies.</li> <li>• Notes of concern are raised and kept on file as evidence of ongoing concerns about children.</li> <li>• School and CP files cross referenced</li> <li>• Dedicated area on the school website for safeguarding and child protection.</li> </ul> | <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>• PSHE</li> <li>• Values-based education</li> <li>• Playground friends</li> <li>• 'Keeping Safe' assemblies, e.g. NSPCC, bullying, internet safety</li> <li>• Relationships and Sex Education</li> <li>• Drug education</li> <li>• Road, Water and Rail Safety</li> <li>• NSPCC "Pants" campaign</li> </ul>  | <p><b>Pastoral Support</b></p> <ul style="list-style-type: none"> <li>• Mentoring for pupils</li> <li>• Social skills groups</li> <li>• Staff training in "Draw Talk"</li> <li>• Family Worker</li> <li>• Termly inclusion drop-ins for parents</li> <li>• Close work with services such as Safeguarding.</li> <li>• We sign post families to other agencies for support.</li> <li>• Home visits when needed</li> <li>• Proactive approach through early intervention (EHA)</li> </ul>   | <p><b>Inter-Agency Working</b></p> <ul style="list-style-type: none"> <li>• Educational Psychology Service</li> <li>• Luton Safeguarding Team</li> <li>• CAMHS</li> <li>• Social Services</li> <li>• School Health Service</li> <li>• NSPCC</li> <li>• Luton Behaviour Team</li> <li>• Lantern Behaviour Provision</li> <li>• SEND Team</li> <li>• Speech and Language Therapists, Occupational Therapists</li> <li>• Information sharing with Junior School about families</li> <li>• Information sharing with previous setting</li> <li>• Virtual School</li> </ul> |
| <p><b>Safeguarding Policies</b></p> <ul style="list-style-type: none"> <li>• Child Protection</li> <li>• Whistleblowing</li> <li>• Behaviour</li> <li>• Intimate Care</li> <li>• Dealing with Medical Needs in School</li> <li>• Anti-Bullying</li> <li>• Behaviour</li> <li>• Health and Safety,</li> <li>• PSHE, RSE, Drug</li> <li>• Data Protection,</li> <li>• Management of Allegations against Staff</li> <li>• Recruitment and Selection</li> <li>• Equality Statement</li> <li>• SEND</li> <li>• Positive Handling</li> <li>• Luton Code of Conduct for all Staff</li> <li>• Teachers Standards</li> </ul>                     | <p><b>Medical Needs</b></p> <ul style="list-style-type: none"> <li>• Clear policy in place MSA, Teaching Assistants, and HLTAs are trained in First Aid, 11 First Aid at Work (including children). 22 members of staff are trained in paediatric first aid.</li> <li>• Some staff trained in management of anaphylaxis shock and asthma</li> <li>• 6 staff trained in management of epilepsy. Most staff AED training.</li> </ul> | <p><b>Internet Safety</b></p> <ul style="list-style-type: none"> <li>• E-Safety Policy.</li> <li>• E-Safety incident log</li> <li>• E-Safety resources on website</li> <li>• Parental permission for use of photographs on our school website.</li> <li>• All pupils are taught how to keep themselves safe when using the internet.</li> <li>• Internet safety day</li> <li>• Workshops offered to parents.</li> <li>• Acceptable Use Policy</li> <li>• Internet filtering by RM</li> <li>• RM network monitoring.</li> </ul> | <p><b>Training</b></p> <ul style="list-style-type: none"> <li>• All Designated Leads attend training biannually.</li> <li>• Governors have regular safeguarding training.</li> <li>• All staff attend annual safeguarding training. Linked to KSIE and Working Together.</li> <li>• All staff have attended Prevent training. Designated lead attends relevant training on specific issues, e.g DV, FGM, substance misuse.</li> <li>• Attendance at safeguarding conference annually.</li> <li>• First aid training (see medical needs)</li> </ul>                    |
| <p><b>Attendance</b></p> <ul style="list-style-type: none"> <li>• Admin team contact families of absent children.</li> <li>• Persistent absentees and lateness tracked by attendance office staff.</li> <li>• Attendance office staff has regular meetings with EWO.</li> <li>• Home visits by EWO.</li> <li>• Good attendance celebrated weekly for classes.</li> <li>• 100% attendance celebrated for individuals and at the end of year.</li> </ul>  | <p><b>Anti-Bullying</b></p> <ul style="list-style-type: none"> <li>• Clear procedures for pupils to report bullying incidents.</li> <li>• 'Anti-bullying day/week to supplement our PSHE curriculum to raise awareness</li> <li>• SIMS reporting for bullying and racial abuse. Racist incidents are reported to the Governing Body.</li> </ul>  | <p><b>Recruitment and Vetting</b></p> <ul style="list-style-type: none"> <li>• All adults working with pupils in school have enhanced DBS checks. This includes any adult who comes into school on a regular basis.</li> <li>• Named Governors, Headteacher, Deputy Head and members of the Senior Leadership Team are trained in ensuring that Safeguarding is a priority when interviewing new applicants.</li> <li>• Safer recruitment procedures are followed.</li> </ul>  | <p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>• Regular Fire Risk Assessments</li> <li>• Regular Fire Evacuation and Lockdown drills</li> <li>• Clearly labelled exits</li> <li>• Fire Safety Training completed by key members of staff.</li> <li>• Regular Health and Safety Checks carried out. Secure site</li> <li>• Risk assessments carried out for all offsite activities carried out in school.</li> <li>• Risk Assessments for pupils with medical needs completed.</li> </ul>   |
| <p><b>Behaviour</b></p> <ul style="list-style-type: none"> <li>• Clear policy, based on choice, knowing self and clear rewards and consequences.</li> <li>• Systems and reporting followed by all members of staff.</li> <li>• Half-termly monitoring, analysis and reporting.</li> <li>• Values-based ethos</li> <li>• Calming down strategies</li> <li>• Referral to other agencies when needed.</li> </ul>   | <p><b>Volunteers</b></p> <ul style="list-style-type: none"> <li>• All visitors report to the office to sign in electronically.</li> <li>• All visitors wear a sticker.</li> <li>• All visitors receive a safeguarding information leaflet to read.</li> </ul>  | <p><b>Volunteers</b></p> <ul style="list-style-type: none"> <li>• Volunteer policy and application procedures in place.</li> <li>• All volunteers in regulated activity are DBS checked.</li> <li>• All volunteers not in regulated activity are supervised by a member of staff.</li> <li>• Safeguarding policy shared with volunteers.</li> </ul>  | <p><b>Safeguarding at Warden Hill infant School</b></p> <ul style="list-style-type: none"> <li>• Actions we put in place to keep all pupils safe.</li> </ul>  |

# Child Protection and Safeguarding Policy

<http://www.wardenhillinfant.co.uk/wp-content/uploads/2018/08/Safeguarding-policy-2018.pdf>

## Prevent Strategy

Prevent is a government strategy designed to stop people becoming terrorists or supporting terrorist or extremist causes. Many of the things we do in school to help pupils become positive, happy members of society also contribute to the Prevent Strategy.

Find out more in our leaflet:

<http://www.wardenhillinfant.co.uk/wp-content/uploads/2018/07/The-Prevent-Strategy.pdf>

## British Values at Warden Hill Infant School

### Personal Responsibility and Liberty

- Understanding own responsibility in school in terms of behaviour and learning attitudes – values curriculum
- Pupil's role within the school community – becoming the best people they can possibly be.
- 22 school values – known and articulated by school community members.
- Weekly values assemblies
- Values displays in every classroom and evident in action.
- Reward assemblies
- PSHE curriculum

### Democracy

- Pupils are involved in democratic processes e.g. voting for School Council, charities to support, rewards and incentives.
- Pupil questionnaires



### Rule of Law

- School Behaviour Policy – all stakeholders are aware of this policy and it is understood and followed.
- Pupil Voice – School Council
- Pupil/Parent/Carer survey relating to behaviour and safety of pupils in school.
- PSHE Curriculum link – 'People who help us' school visits by community police officers and fire service.
- Assemblies linked to the law e.g. School Rules, the value of respect etc

### Mutual Respect

- Shared common ethical vocabulary reinforced daily – Respect is one of our school values.
- Positive relationships encouraged, taught and modelled – pupil to pupil, adult to pupils and adult to adult.
- RE and PSHE curriculum.
- In school competitive sports.
- Learning Partners in every classroom changed regularly.
- Circle Time

### Tolerance of Culture, Faith and Orders

- RE Curriculum
- PSHE Curriculum
- Equalities Policy
- Behaviour Policy
- Values Action Plan
- Cultural themed assemblies e.g. Diwali, Chinese New Year etc
- Regular reflection opportunities during assemblies.

## Anti-Bullying

Keeping safe from bullying is an integral part of our PSHE curriculum. Through our Values-based curriculum pupils learn how to behave towards each other promoting the British values of tolerance and mutual respect.

Pupils told us that bullying is does not often happen, children spoke confidently about different types of bullying and what to do if they were being bullied. Children were able to distinguish between ad hoc name calling and persistent bullying as a result of our teaching and approach to bullying.

## **Daisy Chain - Animated Film narrated by Kate Winslet**

Kate Winslet narrates this beautiful anti-bullying tale that follows Buttercup Bree and her tale of magical Daisy Chains.

Visit <http://www.ilovedaisychain.com/> for more info

## **Termly Safeguarding Assembly**

Summer Term 2018 – Being Happy and Keeping Safe

Autumn Term 2018 – Anti Bullying

Spring Term 2019 – Attendance and Punctuality

Summer Term 2019 – Sun Awareness 'Wrap, Splat, Hat'

## **NSPCC Pants Campaign, keeping your child safe**

<https://www.nspcc.org.uk/preventing-abuse/keeping-children-safe/underwear-rule/>

## **Childline**

<https://www.childline.org.uk/>

## **ESafety**

<http://www.wardenhillinfant.co.uk/about-us/e-safety/>

## **Volunteering in School**

### **Policy and procedures**

<http://www.wardenhillinfant.co.uk/wp-content/uploads/2018/11/Vounteering-in-School-Policy-2018.pdf>

### **Link to safeguarding advice for Visitors and Volunteers**

<http://www.wardenhillinfant.co.uk/wp-content/uploads/2018/11/Parent-and-volunteer-Leaflet.pdf>

## **Policies**

<http://www.wardenhillinfant.co.uk/about-us/documents>